



Request for File Documentation

I, _____, do hereby request for East Georgia Housing Authority Partners to furnish me with a copy of the document(s) checked below. I understand that East Georgia Housing Authority Partners does not have original copies and therefore only provides duplicates. I also understand that this request takes up to **3 business days**. I will receive the requested documentation **3 business days** from the date in which this request is made. I have indicated below how I will receive this documentation.

Please Circle One: **Mailed** or **Pick-Up**

- Birth Certificate(s)
- Child Care Verification
- Custody Agreements
- Driver's License
- Full-Time Student Verification Statement
- Housing Assistance Rent Receipt
- Lease Agreement
- Marriage Certificate/License
- Social Security Card(s)
- Supplemental Security Income (SSI/SSA) Verification
- Wage/Employment Verification
- Other: _____

Federal guidelines require all persons receiving Housing Assistance to comply with all rules and regulations.

Tenant Signature

Phone

Date

Crawfordville Property
301 Thompson Street
Crawfordville, Georgia 30631

Harlem Property
140 E. Milledgeville Road
Harlem, Georgia 30814

Thomson Property
219 Pecan Avenue
Thomson, Georgia 30824

Warrenton Property
PO Box 2
Warrenton, Georgia 30828