



**ACKNOWLEDGEMENT OF HOUSING AUTHORITY-OWNED VEHICLE USAGE**

Date: \_\_\_\_\_

I, \_\_\_\_\_, am requesting to use the East Georgia Housing Authority - owned vehicle for the following specific reason:

- rotation of on-call maintenance personnel
- Maintenance Supervisor on-call emergency response after hours
- traveling to and from board approved training
- traveling between PHAs under the consortia limited to the Thomson, Warrenton, Harlem and Crawfordville Housing Authorities
- to gas up the vehicle prior to, or on the way to any of the before mentioned reasons
- picking up supplies from vendors

I hereby state I have received a copy of the East Georgia Housing Authority Partners Personnel Handbook and I have been made aware of the revisions to Section XV Housing Authority Owned Vehicles.

This statement shall be signed once annually for all on-call maintenance personnel and each time any EGHAP employee must use an EGHAP owned-vehicle for the sole purpose of Housing Authority business.

\_\_\_\_\_  
EGHAP Employee

\_\_\_\_\_  
Interim Executive Director

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**Crawfordville Property**  
301 Thompson Street  
Crawfordville, Georgia 30631

**Harlem Property**  
140 E. Milledgeville Road  
Harlem, Georgia 30814

**Thomson Property**  
219 Pecan Avenue  
Thomson, Georgia 30824

**Warrenton Property**  
PO Box 2  
Warrenton, Georgia 30828