



**Meeting Minutes
September 20, 2022**

The monthly meeting of the Executive Board of Commissioners of the East Georgia Housing Authority Partners was called to order at 6:03 PM at the Thomson Housing Authority located at 219 Pecan Ave, Thomson, Georgia. The respective members of the Executive Board of Commissioners were called to order as stipulated under the bylaws. The following Commissioners were present: Dustin Driggers, James Thomas, Jr., Pat Hamsch, Susan Benning-Tutt, Rev. Stephen Ivey. Absent were Lashanda Kitchens and Jamie Burnett. Crawfordville Mayor Vivian Stewart was also present at the meeting. Employees in attendance were LaTarsha Hines, Property Manager, Glenn Hayes, Maintenance Director, and Laura Williamson, Executive Director.

Commissioner Ivey opened the meeting with a prayer.

The EGHAP Board first acknowledged employees Glenn Hayes and Laura Williamson for their years of service to the consortia. Glenn Hayes has served for 24 years and Laura Williamson has served for 7 years.

The EGHAP Board was provided a copy of the staff reports and were allowed a few moments to review. The Board was satisfied with the reports and moved on to hear the report from the Executive Director. Ms. Williamson advised the Board that EGHAP would be prepping for 2023 budgets soon. She advised that they also would be working on capital fund plans, Agency Plan, job descriptions and salary scale for November budget session. Ms. Williamson advised that letters have been sent to HUD requesting Environmental Reviews for offline properties in Crawfordville, Warrenton, and Thomson. She advised that EGHAP would wait until complete to find out next step from HUD. Ms. Williamson advised that a window at the office was damaged this past weekend and she believed it was from some kids throwing rocks. She advised that she had received some names and would be meeting with parents. Ms. Williamson advised that there would be dead tree removal on Thomson and Crawfordville properties soon. She also advised that auditor would be on site this week to wrap up audits for each Authority. Ms. Williamson also advised that EGHAP would need to do Request for Proposals for Fee Accounting and Auditing and IT services to start 2023. Lastly, Ms. Williamson advised that she would be attending new Executive Director training in Myrtle Beach, SC at the end of the month.

The first item under Consent Agenda were the approval of the August 16, 2022 meeting minutes. Commissioner Driggers made the motion to accept the meeting minutes and Commissioner Thomas seconded the motion. The motion passed unanimously, 5 to 0.

Crawfordville Property
301 Thompson Street
Crawfordville, Georgia 30631

Harlem Property
140 E. Milledgeville Road
Harlem, Georgia 30814

Thomson Property
219 Pecan Avenue
Thomson, Georgia 30824

Warrenton Property
PO Box 2
Warrenton, Georgia 30828

The first item under old business was the discussion of the Response to HUD on HUD Review and Audit Findings. Ms. Williamson did provide a spreadsheet for the HUD Review Findings and the Audit Findings to all commissioners. She advised that all that was left to submit to HUD was the one finding that would require a Repayment Plan for ineligible expenses from both the Review and the Audit findings. Ms. Williamson advised that she was planning to submit this plan by September 26th, but HUD has requested all ineligible expenses on spreadsheets, along with plan for repayment of each. Ms. Williamson advised that she would work with HUD on this plan and get this finding closed as soon as possible.

The second item under old business were the FLOCK cameras for the Thomson property. Ms. Williamson advised that she had another meeting with FLOCK where they advised her that the cameras would only catch car tags coming in one direction, so we would need to place two cameras going in opposite directions at each designated site. Ms. Williamson provided a site map to commissioners to show them the locations/directions of each camera. She advised this means the cost will be more. Ms. Williamson reminded the Board that some of the issues on property are from those coming on, not those that live with EGHAP. Ms. Williamson advised that those with FLOCK log-in can log into system and see cameras through out the area. She advised this was a very good thing for local law enforcement. Ms. Williamson advised that this would require registration of all vehicles on lease: (tag number, model, make, color of vehicle). The proposed contract was presented to the Commissioners for vote. Commissioner Hamsch made the motion to approve the FLOCK cameras and Commissioner Ivey did second the motion. The motion to approve the FLOCK cameras passed unanimously, 5 to 0.

There being no other matters to discuss before the Board, Commissioner Hamsch did make a motion for the board to go into Executive Session. Commissioner Ivey did second the motion and the Board approved to move into Executive Session at 6:51 PM.

Commissioner Thomas did make a motion to come out of Executive Session and Commissioner Hamsch did second. The Board approved to come out of Executive Session at 7:20 PM.

The Board did approve the salary of Executive Director, Laura Williamson, for current and with percentage raise in 2023.

There being no further business before the board, Commissioner Hamsch made the motion to adjourn the meeting and Commissioner Ivey seconded the motion. The motion passed unanimously, and the meeting was adjourned at 7: 23 p.m.

Respectfully Submitted,



Laura Williamson
Executive Director



Susan Benning-Tutt
Chairperson